

**AQUIA HARBOUR PRESCHOOL
REGISTRATION FORM**



For Office Use Only:

Registration Date: _____

Start Date: _____

Termination Date: _____

School Year: _____

* Please complete this form in its entirety. Write N/A if it is Not Applicable. Do not leave anything blank.*

STUDENT INFORMATION

Child's Name: _____ Nickname: _____

Parent(s)/Guardian Name: _____

Child's Home Address: _____

Child's Home Phone: _____

Child's Gender: Male Female Date of Birth: _____ Social Security Number: _____

Child's Physician _____ Phone: _____

List Any Allergies or Food Intolerance: _____

List Any Chronic Physical Problems: _____

Person(s) Authorized to pick up your Child (ID required): _____

Person(s) NOT Authorized to pick up your Child: _____

PARENT/GUARDIAN INFORMATION

____ Married ____ Divorced/Separated ____ Mother/Father Deceased

Father/Legal Guardian Employment: _____

Home Address/Phone (if different than Child's) _____

Work Phone: _____ Cell Phone: _____

Mother/Legal Guardian Employment: _____

Home Address/Phone (if different than Child's) _____

Work Phone: _____ Cell Phone: _____

Parent's E-Mail: _____

EMERGENCY CONTACT INFORMATION

We are *required by law* to have on file 2 local people (other than parents) who can be notified in an emergency.

Name	Best Contact Phone	Complete Address	Relationship to Child
1)			
2)			

TUITION AND FEES

A Non-Refundable Registration Fee of \$50 (per student) is payable at the time of Registration.
 A Co-op Fee of \$120 (per family) is due in August at Orientation prior to the start of school.
 A Supply Fee of \$30 (per student) is due in August at Orientation prior to the start of school.
 Non-Residents of Aquia Harbour must also purchase an annual Car Decal from the AHPOA Business Office.
 * Please be advised that your below selection is a preference only. We will do our best to be accommodating.*

<u>3AM Class</u>	<u>3PM Class</u>	<u>4AM Class</u>	<u>4PM Class</u>
T/Th 9:00AM-12:00	T/Th 12:30PM-3:30	M/W/F 9:00AM-12:00	M/W/F 12:30PM-3:30
\$95 per month	\$95 per month	\$110 per month	\$110 per month

All Fees are subject to change. All students must turn 3 (or 4) prior to September 30th.
 Your child is *required* to be potty trained.

AGREEMENTS

Please read and initial beside each statement.

- _____ I am aware that I will be charged a fee for Late Tuition Payments.
- _____ I am aware that I will be charged a fee (paid directly to the teachers) for Late Pick Ups.
- _____ I am aware that non-residents of Aquia Harbour must purchase a Car Decal through the AHPOA.
- _____ AHPS agrees to notify the Parent/Guardian whenever the child becomes ill and the Parent/Guardian will arrange to have the child picked up as soon as possible.
- _____ The Parent/Guardian authorizes AHPS Staff to obtain immediate medical care if an emergency occurs when he/she cannot be located immediately. *See Authorization for Treatment Form.*
- _____ If there are any custodial restrictions on who may pick up your child, the proper legal documents must be kept on file at the preschool. These records will be kept confidential.
- _____ The Parent/Guardian will notify AHPS if anyone in their immediate family, including the attending child, has a communicable disease.

REQUIRED FORMS AND FEES

- 1) See Tuition and Fees above.
- 2) An AHPS Board of Directors Member must witness original Birth Certificate.
- 3) State Medical Form. Your child's doctor must complete this form.
- 4) Child's updated Immunization Record.

Parent/Guardian Signature: _____ Date: _____

BOD Signature: _____ Date: _____